

Graduate Programs

Whitworth offers the following master's degrees:

Graduate Studies in Business (GSB)

School of Business: Sinead Voorhees, Director, gradadmissions@whitworth.edu

- Master of Business Administration (MBA)
- Master of Business Leadership (MBL)

Graduate Studies in Education (GSE)

School of Education: gradadmissions@whitworth.edu

- Master of Arts in Teaching, Gifted & Talented
- Master of Arts in Teaching, Special Education
- Master of Arts in Applied Behavior Analysis
- Master of Arts in Marriage & Family Therapy
- Master of Arts in Administrative Leadership
- Master of Arts or Master of Education in Social & Behavioral Health
- Master of Education in Teaching & Learning
- Master of Education in Montessori
- Master of Education in School Counseling
- Master of Education in Educational Administration

Master in Teaching Program (MIT)

School of Education: gradadmissions@whitworth.edu

Graduate Studies in Theology

Department of Theology: Jeremy Wynne, Director, theologyma@whitworth.edu

- Master of Arts in Theology
- Master of Arts in Christian Ministry
- Master of Arts in Mission & Culture

Master of Science in Athletic Training

Department of Athletic Training: Cynthia Wright, Director, cwright@whitworth.edu

Academic Policies for Graduate Programs

The following policies are in effect for all graduate programs. Please note that each program may have additional policies listed under the specific program descriptions located in other sections of this catalog.

Academic Standards

1. Completion of all semester credits in approved courses, following a degree plan, is required for all master's degrees. This is in addition to any required prerequisites.
2. Whitworth graduate programs may allow students, upon admission, to transfer in up to 25 percent of the total credits required for their degree. Graduate programs may also choose to waive credits up to 25 percent of a program as long as the total required credits is at least 30 semester credits for a master's degree and 90 semester credits for a doctoral degree. For details as to whether a specific program accepts any alternative, waived or transfer credits, please refer to that program's webpage. Confirm which graduate courses will transfer with the program advisor.
3. Master's degree and certification candidates must achieve a cumulative grade-point average of at least 3.0 on a 4.0 scale for all courses taken as part of an approved graduate degree.
4. No credit toward a master's degree or certification program will be allowed for a course in which the student receives a grade of "C-" or lower. Note: Programs may require higher than a "C-"; please see specific program descriptions. Courses in which a grade of "C-" or lower is earned, if required for the degree or certification program, must be repeated. Following any term/module in which a student's cumulative grade-point average is below 3.0, the student may be placed on academic probation. The student may be dismissed from the graduate program if three grades

- of “C” or lower are accumulated, or if it is necessary for the student to be placed on academic probation more than twice.
5. Grades of P/NC are not allowed in any graduate-level course.
 6. A grade of incomplete (“I”) is approved for regular courses in emergency situations only. The incomplete must be made up by six weeks into the following long semester. If satisfactory progress is not made on completing the required work, an appropriate final grade will be awarded.
 7. Incomplete (“I”) grades are given for practicums, internships, research projects and thesis projects that extend beyond the term in which they are scheduled. Incomplete grades for practicums, internships and research projects must be completed within six months of issuance. If not, the student must re-enroll and pay tuition.
 8. Credits toward a graduate degree must have been completed within six years of matriculation.
 9. A six-semester-credit course load qualifies a student as full time during each term (fall semester, spring semester, summer terms). A four-semester-credit course load qualifies a student as being enrolled at three-quarter-time status. A three-semester-credit course load qualifies a student for half-time status.

Class Attendance

Class attendance is expected and may be included in the calculation of the grade for the class. Students who register for courses that they do not attend are responsible for dropping the courses officially through the registrar’s office. The consequence of not officially dropping a course is a “WW” (withdrew without permission) grade, which calculates as an “F” in the GPA. Students should contact the professor or teaching department if they plan to be absent any day/night during the first week of the semester/term. No person, other than a faculty member attending informally with the approval of the professor, may attend a Whitworth course in which that person has not been officially registered. Professors may allow students to attend their classes only if the students’ names appear on the official class rosters. Students are prohibited from bringing children, other family members or guests to their classes except in an emergency and with the permission of the instructor.

Active Status and Suspension

1. Students who take no courses leading to the completion of their master’s degree within a one-year period will be placed on inactive status. Should their status change from inactive to active, they are responsible for any new university or program requirements.
2. Students may be suspended, expelled or placed on academic probation for failure to meet academic standards and for plagiarism, cheating, misrepresentation of background information, or violation of respective program requirements and university behavior expectations. Subsequent readmission follows the procedures for new admission under the catalog requirements in effect at the time of reapplication.

Appeals

1. The right of appeal, through instructors/professors/deans in the following order, is available for students who feel they have received an unfair grade:
 - a. the instructor of the course
 - b. the program director
 - c. the dean or dean’s designee of the school
2. Appeals in cases of suspension or expulsion:

Discuss the issue first with the program director; the right of appeal is available to all students if the appeal is presented in writing within three weeks of the incident, to the following people in the following order:

 - a. the program director
 - b. a committee composed of the dean of the school, the director/chair of the program, and representatives of the program
 - c. the Educational Review Board

Commencement Procedures

The commencement ceremony takes place each year in May. In order to ensure that his or her name will appear in the commencement program, a student must apply for graduation by the specified deadline of the academic year during which s/he will complete the degree. All coursework and program requirements must be completed by the end of the term prior to the degree-posting date. Program evaluations are available through Self-Service. Check with program directors for program-

specific requirements. Detailed commencement information is available on the commencement website, www.whitworth.edu/commencement (<http://www.whitworth.edu/cms/news-and-events/commencement/>).

Whitworth University reserves the right to withhold transcripts and diplomas until all campus debts are cleared and all holds on student records are removed.