

# Student Financial Services - Financial Policies/Costs

Whitworth University is an independent institution, and, like most such institutions, it receives minimal support from public funds. Each student is charged tuition and fees that cover approximately three-fourths of what it costs the university to provide its services. The balance of these costs is met by income from the endowment and by gifts from trustees, alumni and other friends of the university. All details for payment of current charges must be finalized and a financial agreement signed before students begin classes. Payment in full is due at the beginning of each semester. Students and their parents may also choose to use the monthly payment option that spreads payments over a four-month period each semester (August-November for fall, February-May for spring).

## Costs for the 2023-24 Academic Year

Tuition	\$49,600
Room and Board	\$13,700
Associated Student Body Fee	\$270
Campus Facility & Technology Fee	\$620
Student Mandatory Accident Insurance	\$130
Health & Wellness Fee	\$300
Total	\$64,620

A full-time academic courseload is 12 to 16 semester credits in the fall and spring semesters. Academic credits over 16 will be considered overload and subject to an additional fee. Students will have one week after the start of the term to drop overload credits for a 100% refund. All matriculated day students will be charged a flat \$325 fee for credits taken in Jan Term for 1-5 maximum credits.

Room-and-meal charges do not cover regular university vacation periods in fall break, Christmas break and spring break. In addition, only students registered for on-campus classes may utilize room and meals during Jan Term. The above rate provides for a double room and 21 meals per week. Several other meals-per-term plans are available. Students in private rooms pay approximately 36 percent additional room rent.

Through our campus Health Services, the Health and Wellness Fee helps cover most healthcare visit costs, including basic labs and x-rays. Federal law requires all domestic full-time day students carry health insurance. As there are many low cost options available under the Affordable Care Act, Whitworth does not offer health insurance. Students who need health insurance should visit [HealthCare.gov](https://www.healthcare.gov/) (<https://www.healthcare.gov/>) and/or [Washington HealthPlanFinder](https://www.wahealthplanfinder.org/) (<https://www.wahealthplanfinder.org/>). All international students, regardless of academic program, are required to participate in the University's international student health insurance plan. All international students, undergraduate and graduate, must have insurance to meet visa requirements.

Additional expenses for books, supplies, personal items and transportation will vary with each student and are a necessary consideration when planning total costs. Since financial aid disbursements will arrive after the term has begun, they should not be included in a student's plan for initial expenses.

Since fees are published several months in advance of the academic year, the Whitworth University Board of Trustees reserves the right to change this fee structure as necessary from year to year.

## Miscellaneous Costs (2023-24)

### Part-Time Day School

For students enrolling in less than a full-time academic load, tuition is charged by semester credit.

Per semester credit	\$2,070
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### Excess Semester Credits

For semester credits in excess of 16 for fall and spring semesters

Per semester credit	\$1,390
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### Audit Fee

Per semester credit	\$1,180
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## School of Continuing Studies Programs

Evening traditional semester courses, per semester credit	\$560
Audit only, per semester credit (permission required)	\$300
Accelerated-format courses, per semester credit (includes books and course materials; not available for audit)	\$560

Graduate program rates are included in each program's bulletins.

## Special Courses/Fees

Several courses (in art, physical education and music, among others) carry special fees to cover extra costs. These classes and their fees are listed in the course schedule for each semester.

## Graduation fee

Matriculated day	\$125
Master of Business Administration	\$95
Master of Arts in Theology	\$95

Continuing Studies and Graduate Studies in Education - see advisor

## Transcript Fees

- Official: \$13
- Unofficial: Free
  - Unofficial transcripts may only be obtained in Self Service or in person with photo I.D. in the Whitworth Registrar's Office.

Transcripts and diplomas are released only when financial accounts are current and all holds on a student's record have been removed.

## Miscellaneous Fees

A more detailed list of miscellaneous fees is available from the Whitworth Student Financial Services Office. All are subject to change without notice.

Fees for off-campus and international-study programs vary according to the program. For additional information, check with the Whitworth Off-Campus Programs Office.

*Please note: Class fees are subject to change without notice.*

## Tuition and Fees Refund Policy

All refunds must be claimed through proper application to the Whitworth Student Financial Services Office. Students must secure class-drop and withdrawal forms from the registrar's office. The refund/withdrawal date will be established by the form's receipt date, recorded by the registrar's office.

The published refund schedule is available in the student accounting services office. Withdrawal and refund schedules for graduate and nontraditional undergraduate degree programs are available in the student accounting services office.

A student who officially drops or withdraws from classes during the course of the term is eligible for an adjustment of charges as follows:

Withdrawal/Drop	Refund	Applicable to
First & Second week	100 percent	Tuition and fees, room and board
Third week	75 percent	Tuition, no fees, room and board
Fourth week	50 percent	Tuition, no fees, room and board
Fifth week	25 percent	Tuition, no fees, room and board
Sixth week	0 percent	

Please contact Student Financial Services if you need to discuss how to appeal Whitworth financial policies.

## Emergency Event Refund Policy

The university's first priority is to ensure its students' safety, health and well-being. In the event students are required to vacate their residence hall due to a public-health mandate (or similar) after the fourth week of a semester, a prorated credit or refund for the unused portion of room and meals will be issued, up to a maximum of 50 percent of the amount paid by the student (The university incurs contractual obligations for the full academic year that limit the amount of credits or refunds it is able to provide.) If the event takes place within the first four weeks of the semester, room-and-

meal refunds will follow the published schedule of refunds for the academic year, which can be found at [www.whitworth.edu](http://www.whitworth.edu) (<https://www.whitworth.edu/cms/>). Students receiving financial aid that may have been based, in part, on room-and-meal costs should refer to the financial aid refund policy to determine whether they would be obligated to return any financial aid funds. Tuition and fees refunds will follow the normal refund schedule tied to the number of weeks of the semester, also published on the same website.

### **Montessori Programs Located in Oregon**

Master of education in Montessori educational programs delivered to students residing in Oregon are subject to Oregon state refund policies. After classes begin for a term, a student who withdraws from a course is eligible for a partial refund through the middle week of the term. Refunds shall be based on unused instructional time and shall be prorated on a weekly basis for the semester.

### **Withdrawal from Whitworth University**

In order to avoid additional charges to their account, a student must notify the registrar's office regarding withdrawal or cancellation of enrollment from Whitworth University before the beginning of the term. All withdrawals and cancellations made after the beginning of the term must follow the withdrawal process in the registrar's office. Refund calculations will be made as outlined above.